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A meeting of **Standards Committee** will be held in the Committee Rooms, East Pallant House on **Monday 6 November 2023 at 2.00 pm**

MEMBERS: Ms M Corfield (Chair), Mr S Boulcott, Mr R Briscoe, Mx R Chant, Mr J Cross, Mr C Todhunter and Mr J Vivian

INDEPENDENT PERSONS: Mr R Andrews and Mr J Thompson

AGENDA

1 **Chair's Announcements**

Any apologies for absence which have been received will be noted at this stage.

There will be announced at this stage any urgent items which, due to special circumstances, will be dealt with under late items.

2 **Approval of Minutes** (Pages 1 - 4)

The Standards Committee will be asked to approve the minutes of the previous meeting which took place on 30 May 2023.

3 **Declarations of Interests**

Members are to make any declarations of disclosable pecuniary, personal and/or prejudicial interests which they might have in respect of matters on the agenda for this meeting.

4 **Public Question Time**

In accordance with Chichester District Council's scheme for public question time the Standards Committee will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.

5 **Standards Arrangements** (Pages 5 - 25)

The Committee is requested to consider the report and its appendices and make the following resolutions:

- 1. That the Committee set up a task and finish group to review the Arrangements for Code of Conduct investigations.**
- 2. That the Committee agree terms of reference for that task and finish group as set out at Appendix 2 of this report.**

6 **Parish Representatives** (Pages 27 - 29)

The Committee is requested to consider the report and its appendix and make the following resolution:

That the Committee approve the Parish Councillors listed in the appendix to the report to the role of Parish Representative of this Committee.

(Please note the appendix to this report is to follow).

7 Unreasonable Complainants Policy (Pages 31 - 37)

The Committee is requested to consider the report and its appendix and make the following recommendation to Full Council:

That the Committee recommend the policy appended to this report to Full Council.

8 Late Items

The Standards Committee will consider any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

9 Exclusion of the Press and Public

The Committee is asked to consider in respect of the items on the agenda whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Committee and senior officers only (salmon paper).**

NOTES

- 1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- 2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at Chichester District Council - Minutes, agendas and reports unless they contain exempt information.
- 3) Subject to Covid-19 Risk Assessments members of the public are advised of the following;
 - Where a member of the public has registered a question they will be invited to attend the meeting and will be issued a seat in the public gallery.
 - You are advised not to attend any face to face meeting if you have symptoms of Covid.
- 4) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]